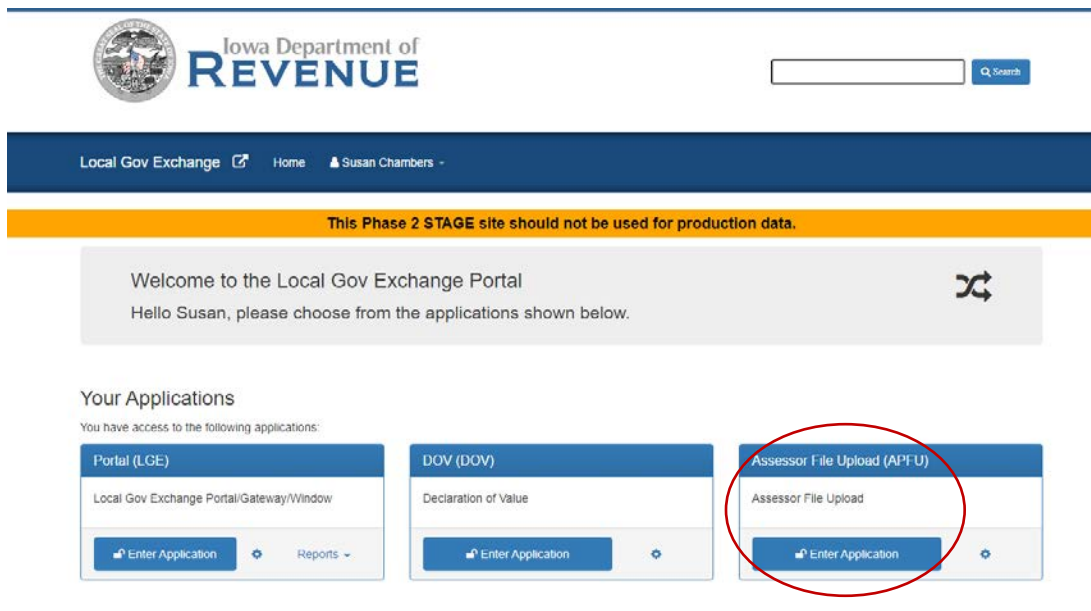


Log on to the website at lge.iowa.gov and select the APFU Enter Application button. If you do not have access to the APFU button, scroll down and “Request Access”. It may take up to a day to create your access.



Iowa Department of
REVENUE

Local Gov Exchange Home Susan Chambers -

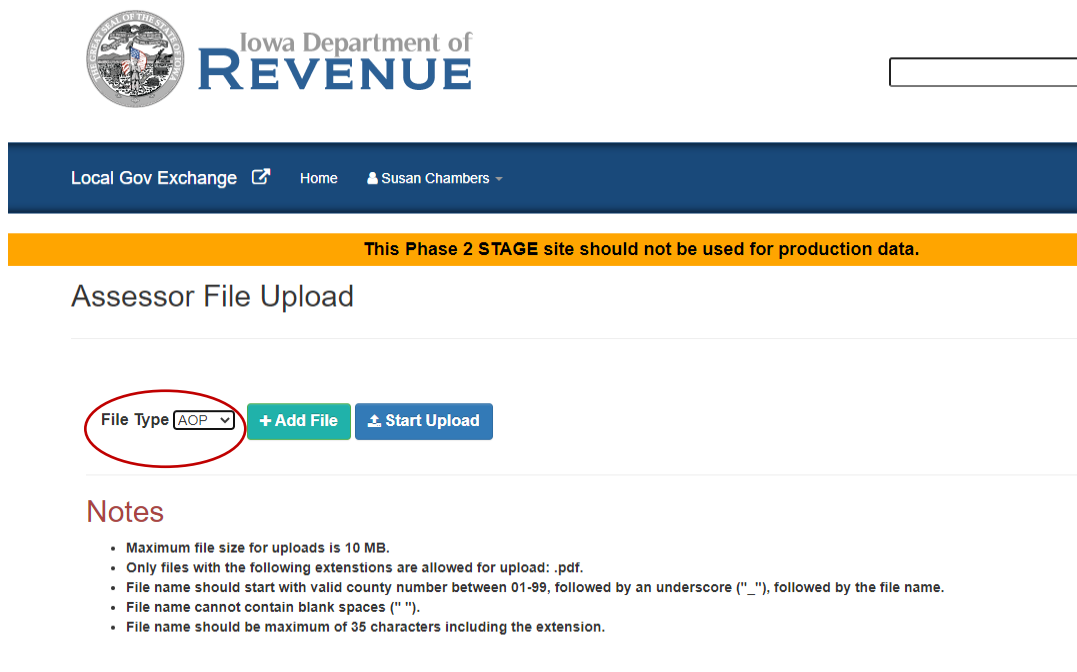
This Phase 2 STAGE site should not be used for production data.

Welcome to the Local Gov Exchange Portal
Hello Susan, please choose from the applications shown below.

Your Applications
You have access to the following applications:

| Portal (LGE) | DOV (DOV) | Assessor File Upload (APFU) |
|--|----------------------|-----------------------------|
| Local Gov Exchange Portal/Gateway/Window | Declaration of Value | Assessor File Upload |
| Enter Application Reports | Enter Application | Enter Application |

You will need to select “AOP” in the drop-down in order to complete your required submission.



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Assessor File Upload

File Type **AOP** + Add File Start Upload

Notes

- Maximum file size for uploads is 10 MB.
- Only files with the following extensions are allowed for upload: .pdf.
- File name should start with valid county number between 01-99, followed by an underscore (" _"), followed by the file name.
- File name cannot contain blank spaces (" ").
- File name should be maximum of 35 characters including the extension.